



## Dublin Crew Travel Policy

In this document "participant" refers to all student-athlete members and includes all rowers and coxswains; "parent" refers to all parents, guardians and custodians of participants.

### Objective

It is the intent of this policy to provide further direction and guidance to Dublin Crew families and those who agree to act on behalf of, or in concert with, Dublin Crew. These rules are based upon Dublin Crew's commitment to providing a safe environment for each participant during travel to and from regattas, at lodging locations and at other Crew-related activities.

### Parents' Responsibilities

Each Participant's parents are responsible for the travel requirements associated with participation in Dublin Crew. The season's schedule generally includes four to six regattas and some are held outside of the Columbus, OH area. Parents will make their family's arrangements and bear their own expenses for hotels and transportation.

Dublin Crew recognizes that occasionally there may be circumstances when Parents will be unable to attend a regatta with their Participant. In that case, when Dublin Crew is arranging a team hotel, the Parents will have an opportunity to request that their Participant share a hotel room with other Crew Participants. In this situation, transportation arrangements for the Participant remain the responsibility of his/her Parents. It is customary for Participants riding in a volunteer's car to share mileage expenses.

Dublin Crew asks each Parent to carefully consider their Participant's maturity level before allowing their Participant to travel outside of the Parent's supervision.

Participants may not be in a room with a member of the opposite sex unless a Parent, Coach or Chaperone is present.

### Crew Rooms

Dublin Crew will arrange a team hotel for regattas requiring an overnight stay and communicate hotel details to Parents. When requested by a Parent "Crew rooms" can be arranged to accommodate Participants traveling without their Parents. A "crew room" typically accommodates up to four (4) Participants. **Parents opting for a "crew room" must have the appropriate arrangements completed by the stated deadlines. Payment is required prior to the regatta weekend.**

### Rooming Costs

Participants utilizing a "crew room" are responsible for paying their share of the total room expenses. All expenses are divided equally among the Participants in the room and charged to the Participant's Dublin Crew account. Participants are NOT permitted to charge additional items

to the room, e.g., room service, long distance phone calls, etc. **Parents are responsible for their share of all expenses incurred for their Participant's room.**

### **Team Meals**

If a Participant has special dietary needs, his/her Parents are responsible for providing proper notification in advance. Dublin Crew sometimes schedules team meals at some hotel and regatta sites. The location and time will be announced prior to the regatta. All Participants are expected to attend the team meals. Team meals scheduled for a travel day will be served after Participants have rigged boats.

### **Participants Check-In and Check-Out with Coaches**

Coaches are responsible for knowing the location of all Participants at the regatta site. All Participants are to check in and out with their Coach at the regatta site.

### **Regatta Site Boat Loading and Unloading**

All Participants are to attend boat rigging. The head coach will determine the time and location for this activity. All Participants are required to stay at the regatta site until the last boat has raced, the trailer has been loaded, and the regatta site (tent area and boat area) has been cleaned.

### **Clean Areas**

All Participants are responsible for keeping the regatta site clean. All Participants will be expected to clean the entire boat/trailer area and tent area during a regatta. Participants will not be dismissed until this has been accomplished.

### **Misbehavior / Damage**

Any Participant determined by the coaches and/or chaperones to have disregarded the Code of Conduct; caused physical damage to any property or other person(s); disobeyed the coaches and or chaperones; and or disregarded curfews will be subject to ramifications determined by the Coaching Committee and, as appropriate, the Discipline Committee.

Ramifications include:

- immediate notification of misbehavior / damage to the Parents;
- immediate dismissal from regatta competition;
- being required to compensate for physical damage to property and/or person(s);
- immediately being sent home, which will require the Parent to transport the Participant;
- being restricted from future use of "crew rooms," and/or other discipline determined appropriate by the head coach and/or Discipline Committee.

### **Other Travel Policies**

Observe all designated curfew times. In rooms at 10:00 p.m. Lights out at 10:30 p.m.

Participants are not to leave a hotel or regatta site without prior permission of coach and/or Parents.

Participants are to socialize in designated common areas of a hotel and a regatta site.

Participants of the opposite sex are not allowed in each other's rooms except in the presence of a coach or Parents. No one other than someone from Dublin Crew or a family member is allowed to visit in the hotel room of a Participant.

Respect for other hotel guests and minimizing of excessive noise must be practiced at all times.

Horseplay should be avoided to ensure safety of all Participants.

Participants and Parents will be held responsible for damages/theft of items in hotel rooms including, but not limited to, replacement costs, legal-fees or any associated fees incurred as a result of damages or theft.

Non-compliance will require Parents to immediately pick up Participant.